

Opening Encrypted Email with Cisco Registered Envelope Service

User Guide

1. Receiving and Opening Encrypted Email

You will receive an unencrypted notification telling you that there is a secure email, along with instructions for viewing the message as follows:

You have received a secure message

Read your secure message by opening the attachment, `securedoc.html`. You will be prompted to open (view) the file or save (download) it to your computer. For best results, save the file first, then open it in a Web browser. To access from a mobile device, forward this message to mobile@res.cisco.com to receive a mobile login URL.

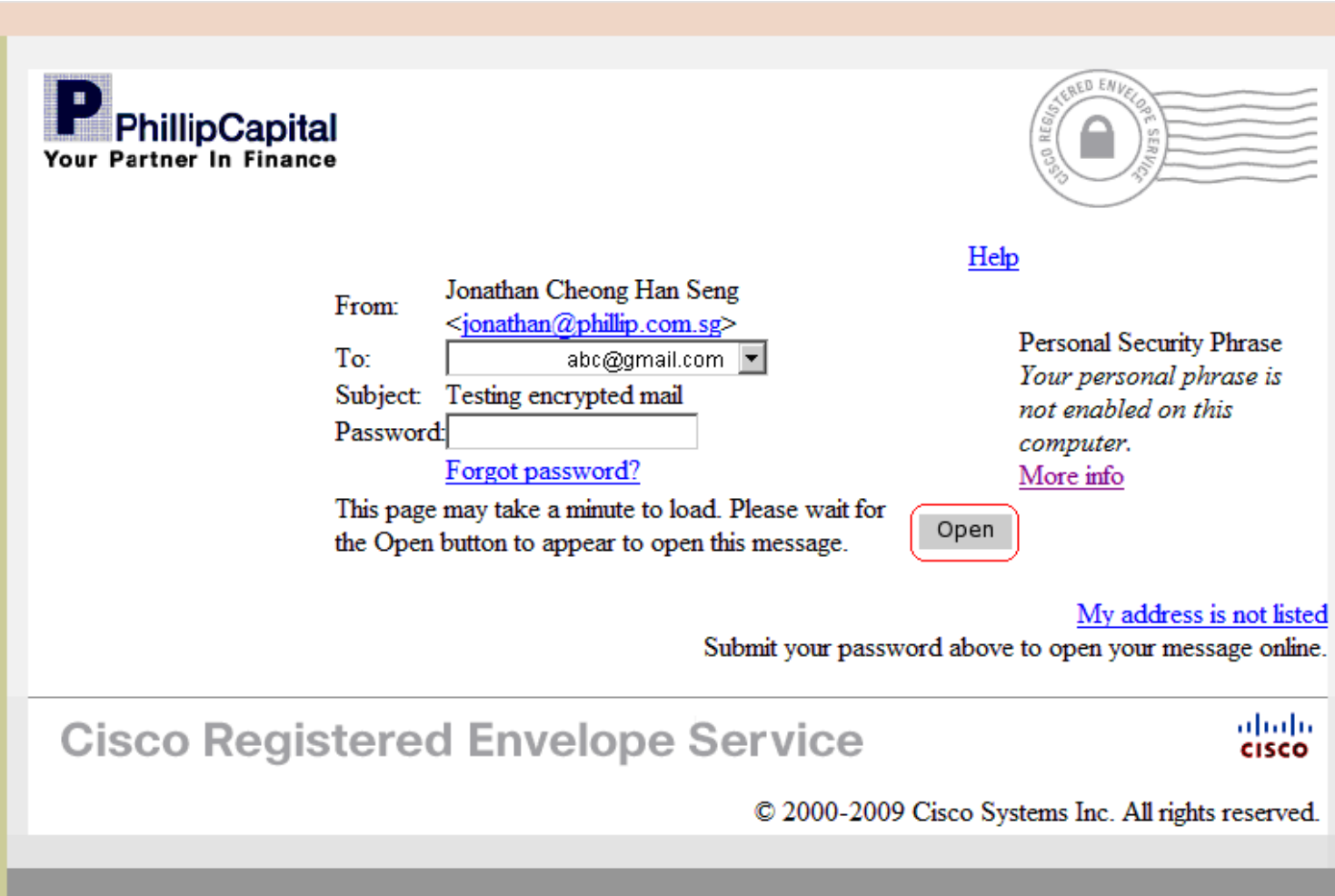
If you have concerns about the validity of this message, contact the sender directly.


First time users - will need to register after opening the attachment.
Help - <https://res.cisco.com/websafe/help?topic=ReqEnvelope>
About Cisco Registered Email Service - <https://res.cisco.com/websafe/about>


 **securedoc.html**
100K [Open as a Google document](#) [View](#) [Download](#)

1.1. Click on the “securedoc.html” attachment to open the message.

- 1.2. If you are a **first time** user, first click the **Open** button to register. If you are already an established user, input the correct password, click **Open** and skip steps 1.3 to 1.7 and go directly to step 1.8.



 **PhillipCapital**
Your Partner In Finance



[Help](#)


From: Jonathan Cheong Han Seng
<jonathan@phillip.com.sg>
To:
Subject: Testing encrypted mail
Password:
[Forgot password?](#)

This page may take a minute to load. Please wait for the Open button to appear to open this message.

Personal Security Phrase
Your personal phrase is not enabled on this computer.
[More info](#)

[My address is not listed](#)

Submit your password above to open your message online.

Cisco Registered Envelope Service 

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1.3. Input all the necessary information and click **Register**.

NEW USER REGISTRATION

* = required field

Enter Personal Information

Email Address jonathan.cheonghs@gmail.com

Language The language setting will be stored for future login and email notifications.

First Name*

Last Name*

Create a Password

Password* Enter a minimum of 6 characters or numbers. Passwords are case-sensitive. Your password must contain both letters and numbers.

Confirm Password*

Personal Security Phrase* Enter a short phrase that only you will know. This phrase will appear on message envelopes when you log in. When you see your phrase, you know you are logging in to our secure site. [More info](#)

Enable my Personal Security Phrase.

Select 3 Security Questions
You will be asked these questions in the future if you forget your password.

Question 1*

Answer 1*

Confirm Answer 1*

Question 2*

Answer 2*

Confirm Answer 2*

Question 3*

Answer 3*

Confirm Answer 3*

1.4. If you had registered successfully, you will be receiving an email to activate your account.



NEW USER REGISTRATION

Thanks! You've created a Cisco Registered Envelope Service account. To complete your registration, please activate your account.

How to Activate Your Account

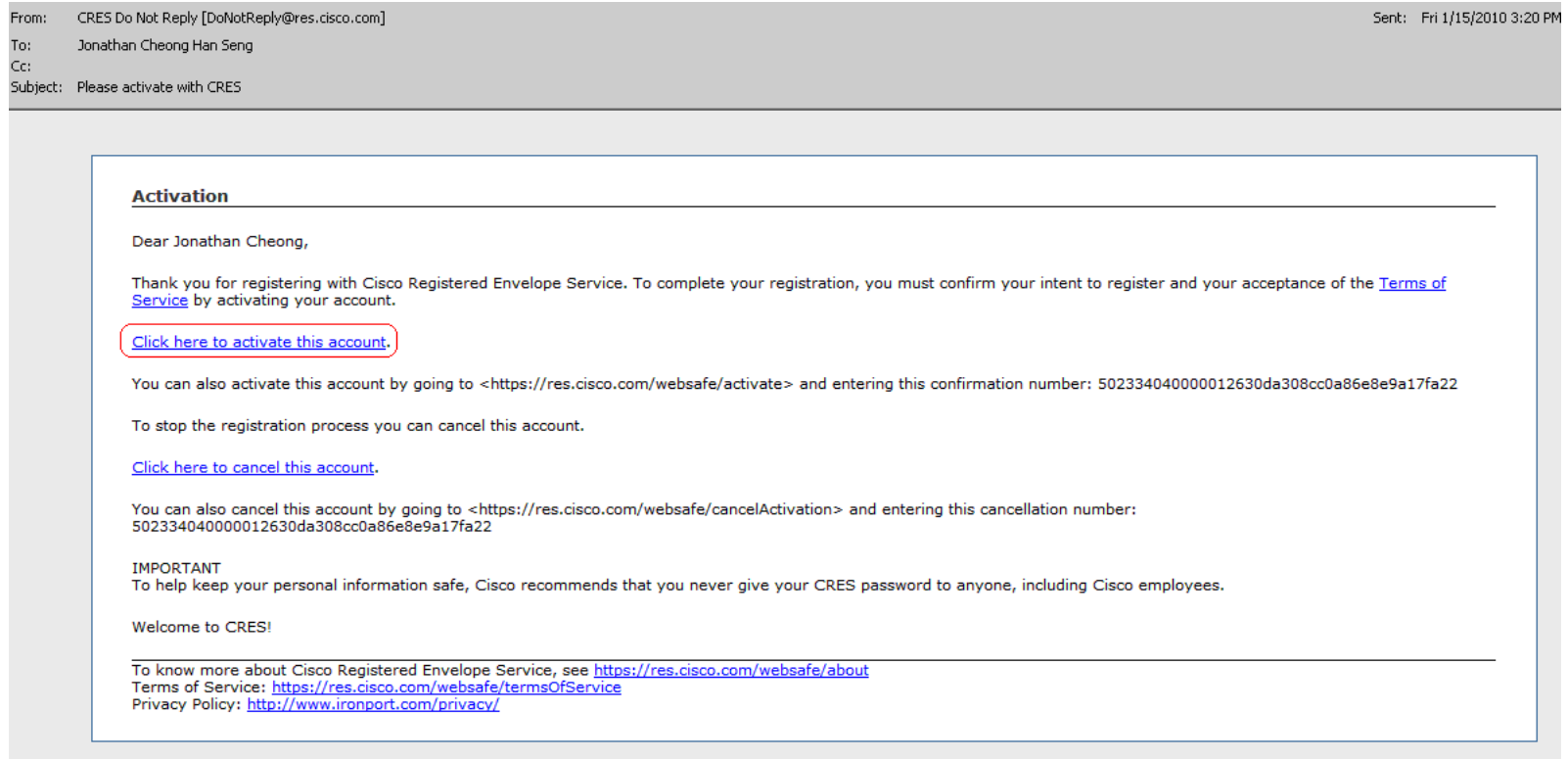
Check Your Email

You will soon receive an email message at: abc@gmail.com. Follow the instructions in the email to activate your account.

To exit this page, close your browser window.

Cisco Registered Envelope Service

1.5. Check your email. You should receive the following email.



- 1.6. Open the email and click on “Click here to activate this account” link in the email to activate the account. You should see the following web page.

EMAIL ADDRESS CONFIRMED

You have activated the account for **abc@gmail.com**. Registration for this email address is now complete. To exit this page, close your browser window. After exiting this page, return to your Registered Envelope and enter your password to open it.

- 1.7. Once the account is activated, go back to step 3.1.
- 1.8. View the message accordingly.



The screenshot shows an email client interface. At the top right, there are links for [Help](#) and [Forget me on this computer](#). On the left, the PhillipCapital logo and tagline "Your Partner In Finance" are displayed. The main content area is titled "Secured Message" and includes a "Reply" button and a "ReplyAll" button. The email header information is as follows:

From: Jonathan Cheong Han Seng <jonathan@phillip.com.sg>
To: abc@gmail.com
Date: June 21, 2010 9:44:50 AM CST
Subject: Testing encrypted mail